

#### **Right to Remain** Job Application Form – Senior Legal Education Officer Please return this form by email to: work@righttoremain.org.uk

# ALL INFORMATION WILL BE TREATED CONFIDENTIALLY.

# PLEASE COMPLETE ALL SECTIONS IN FULL.

1. Job applied for:

2. How you became aware of this vacancy?

3. Your name

Family names:

First names:

Preferred title: Mr/Ms/Other (please specify):

Preferred pronoun (do you like people to refer to you as she/her, he/him, or they/them?)

4. Address for correspondence

Postal address:

Email address:

Telephone Number:

# EDUCATION AND PROFESSIONAL TRAINING HISTORY

Please tell us about your educational qualifications and any training you have had, including courses you are currently doing, that are relevant for this post. Please start with the most recent.

# LANGUAGES

Please state which languages you speak and/or write. Please indicate the degree of fluency.

# WORK EXPERIENCE AND EMPLOYMENT HISTORY

Please give details of your employment history or work experience placements, starting with the most recent. Include any relevant voluntary work you have undertaken.

Please give the name of your employers, job titles, dates and salary and a brief description of the work you have done.

### PERSONAL STATEMENT

After reading the job pack, job description and person specification carefully, please complete this section. The job description details the key areas of main duties and responsibilities involved in the post. The person specification details the key areas of knowledge, abilities, experience and skills required. By using relevant and specific examples, please <u>demonstrate</u> how you meet these requirements.

Please also say what attracted you to this job and what qualities you can bring to it.

### Word limit: 1200 words

#### **REFERENCES:**

Please give details of two persons who can confirm your suitability for this job. Where appropriate, one must be your present or most recent employer (paid or voluntary work). All offers of employment depend on receiving satisfactory references. Please note that we will not contact your nominated referees unless we offer you the post and you accept it.

#### **REFEREE 1**

Name: Address: Telephone: email:

In what capacity do you know this person? For how long?

### **REFEREE 2**

Name: Address: Telephone: email:

In what capacity do you know this person? For how long?

# If offered a job, when would you be able to start work?

### **Declaration of Independent Work**

I declare that all materials submitted in this job application, and any written responses, have been created entirely by me without the use of artificial intelligence (AI) or automated tools, such as large language models (LLMs). I understand that any use of AI-generated content in this application may result in disqualification from consideration for this position.

I affirm that the information provided is accurate and a true representation of my skills, experience, and qualifications.

Your name

Your signature

Date